

德望學校 家長教師會

**GOOD HOPE SCHOOL  
PARENT TEACHER ASSOCIATION**



二零一八年 週年會員大會

**2018 ANNUAL GENERAL MEETING**

十一月十七日 德望小學暨幼稚園禮堂

**Good Hope Primary School cum Kindergarten Hall**

**17.11.2018**

A.

# 會議議程

1. 通過是次會議議程
2. 通過二零一七年度週年會員大會會議紀錄
3. 通過二零一七至二零一八年度財政報告
4. 通過二零一七至二零一八年度週年工作報告
5. 續委任沈成基先生為本會二零一八至二零二零年度義務核數師
6. 委任王威信先生為本會二零一八至二零二零年度義務法律顧問
7. 二零一八至二零二零年度執行委員會就職儀式
8. 其他事項

## Agenda

1. Adoption of the Agenda
2. Confirmation of the Minutes of the AGM 2017
3. Adoption of the Financial Report 2017-2018
4. Adoption of the Annual Report 2017-2018
5. Re-appointment of Mr. Simon Shum as the Honorary Auditor till December 2020.
6. Appointment of Mr. Wilson Wong as the Honorary Lawyer till December 2020.
- 7.
8. Inauguration of elected Executive Committees 2018-2020
9. A.O.B.

二零一七至二零一八年 家長教師會執行委員會委員  
2017 – 2018 PTA Executive Committee Members

<u>職位 Post</u>	<u>姓名 Name</u>
當然顧問 Ex-Officio Advisory	阮媽玲修女 (校監) Sr. Pauline Yuen (Supervisor)
當然顧問 Ex-Officio Advisory	陸范勵賢女士 (校長) Mrs. Laura Green (Principal)
主席 Chairperson	關家榮先生 Mr. Kwan Kar Wing
副主席 Vice-chairperson	鮑家寶女士 Miss Grace Pow
副主席 Vice-chairperson	黃孝恩先生 Mr. Helvin Wong
英文秘書 Secretary (English)	張思敏女士 Ms. Yvonne Cheung
中文秘書 Secretary (Chinese)	關寶琪女士 Ms. Poki Kwan
司庫 Treasurer	胡月嫦女士 Ms. Maria Wu
會籍 Membership Officer	莫靜雯女士 Ms. Manda Mok
聯絡 Liaison Officer	葉慧明女士 Ms. Linda Ip
教育 Education Officer	周可華女士 Ms. Cat Chow
文娛 Activity Officer	冼雲妮女士 Ms. Winnie Sin
會訊 Publication Officer	鄭玉如女士 Ms. Cheng Yuk Yu, Alice
總務 General Affairs Officer	李雪貞女士 Ms. Lee Suet Ching, Shireen

非執行委員 Non-Executive Members

義務核數師 Honorary Auditor	沈成基先生 Mr. Simon Shum
義務法律顧問 Honorary Legal Advisor	何澤群先生 Mr. Joseph Ho

# 德望學校家長教師會

## 週年會務報告

這是我第一次以家長教師會主席的身份在週年大會上向各位作週年會務報告。本人深感榮幸。無庸贅言，家教會是一個自願團體，由四位老師及八位家長組成。除此之外，我們另有當然顧問及非執行委員各兩名。家教會工作屬義務性質。倘若沒有大家的鼎力合作，我們將不能如此成功處理家教會的事務。

上學年，德望學校在學術及非學術領域均成績斐然。這絕對歸功於校監阮媽玲修女、校長陸范勵賢女士、副校長鮑家寶女士及余曉嵐女士的領導。在此，本人謹代表家長教師會向校方及老師致以衷心謝意！

現在開始匯報上年度的會務，首先請司庫胡月嫦女士報告財政狀況。

### 一、財務事宜

截至二零一八年八月三十一日，本會營運基金結存為港幣捌拾肆萬壹仟柒佰叁拾叁圓 (\$841,733)，而去年同期則為港幣柒拾陸萬伍仟玖佰柒拾肆圓 (\$765,974)。本會的週年財政共錄得盈餘柒萬伍仟柒佰伍拾玖圓 (\$75,759)。

過去一年，本會獲「家庭與學校合作事宜委員會」撥款壹萬伍仟叁佰柒拾貳元正 (\$15,372)，作為本會一般營運及活動經費。此外，本會亦成功向委員會申請到一筆柒仟元 (\$7,000)的「合辦家校合作活動計劃津貼」以資助家教會為家長舉辦各種支援學童心理健康成長的活動。

未來，家教會會繼續緊守審慎理財和量入為出的原則，有效地運用資源，在保持營運資金充裕下，繼續與校方通力合作，致力使各會員的女兒，在優良和完善的環境中得以最佳的成長。

## 二、會務事宜

### 家長代表

家長代表為家校溝通的重要橋樑，代表家長在校董會發表意見，地位甚為重要。為確保其代表性，二零一一年度週年會員大會通過「家長代表」必須是前任或現任德望學校家長教師會執行委員會委員。本人很榮幸獲選為家長代表。作為家長代表，本人希望繼續與學校管理層合作及執行計劃，為學生提供良好的學習環境。因此，本人謹此呼籲各位家長踴躍參與家教會的工作，支持學校。

## 三、推動及支持學生活動

二零一七至二零一八年度，本會舉辦了多項不同類型的活動，當中有兩個較大型的，分別是：「音樂團隊及傑出同學聚餐」及「運動員週年聚餐」。在這些活動中，同學、師長、教練及家長能輕鬆愉快地共聚。

每年，本會均安排一次「感謝午餐」，以答謝所有家長義工及老師的貢獻。除此之外，我們還每年舉辦一次畢業襟針設計比賽，讓同學參與。畢業襟針將送給每位畢業生留念。考慮到義工家長的無私貢獻，今年本會增加襟針生產數量送給義工家長留念。

與此同時，按每年傳統，本會向在「中學文憑試」中考獲優異成績的同學，頒發獎學金，以示表揚。此外，我們還贊助家長講座的茶點。

## 四、其他事宜

本會繼續積極支持校方的不同活動，例如：飯堂服務、圖書館服務、工作實習、安排師生和家長注射預防流行性感感冒疫苗、為中一同學訂購家政科用品等等。以上活動得到老師、家長義工、行政人員及社工的鼎力協助，已經圓滿結束。本會再次感謝他們的貢獻。

## 結語

本屆「執行委員會」的任期已近尾聲。年初訂下的全年計劃也大致順利完成。過去一年，校監阮媽玲修女、校長陸范勵賢女士、副校長鮑家寶女士及余曉嵐女士給予各執行委員無比的支持和信任。本人謹代表執行委員會致以萬分謝意。我們每位執行委員都是竭盡所能，無私的為每位學生、家長、老師及學校服務。大家的積極參與，是各項活動成功不可或缺的因素；你們的支持和鼓勵，是家教會持續改進的原動力。謹請各位多多賜予指導及意見。

最後，本人衷心感謝各位老師、行政人員、義務核數師沈成基先生、義務法律顧問何澤群先生及本屆執行委員會的支持。

我們致力凝聚各方力量，大家全情投入，共同創建一所卓越之學府。

祝各位身體健康，女兒學業進步！

多謝各位。

承執行委員會之名

家長教師會主席  
關家榮 謹啓

二零一八年十一月十七日

# GOOD HOPE SCHOOL PARENT TEACHER ASSOCIATION ANNUAL REPORT

Today is my first time to report the Annual Report at the Parent Teacher Association Annual General Meeting (PTA AGM). I am so honored to represent the PTA to speak here. As you all know, the PTA is a voluntary association. It comprises 4 Teacher and 8 Parent Executive Committee Members. We also have two Ex-Officio Advisors and two Non-Executive Members. All of us are doing PTA matters as voluntary work. Without the cooperation between one another, we wouldn't be able to run the PTA so successfully.

During 2017-2018, we can see that Good Hope School has had great success in terms of academic results and other, non-academic areas. We are so proud of the success under the leadership supervision of Sister Pauline, Mrs. Laura Green, Miss Grace Pow and Ms. Helen Yu. On behalf of the PTA Committee, I would like to send our sincerest thanks to the School Management and Teachers. Thank you.

To give you an overview of PTA activities in 2017-2018, I now invite Ms. Maria Wu, our Treasurer, to give the financial report.

## **1. Finance**

The Association recorded an operating fund of HK\$841,733 as of August 31, compared to HK\$765,974 during the same period last year. There is a surplus of HK\$75,759.

Over the past year, a subsidy of HK\$15,372 was granted by the Committee on Home-School Co-operation for the operation of the Association and for the organization of activities. In 2017, the Co-operation particular granted a Special Home-School Grant of \$7,000 to have school and PTA working in collaboration to organize activities to help student cope with the challenges.

In future, the Association will continue to manage the fund cautiously and adopt prudent financial strategy so as to reserve sufficient fund for further co-operations with the School, and ensure that member's daughters are growing in an excellent and well-equipped environment.

## **2. Internal Affairs**

### Parent Manager

The Parent Manager has a significant role to play in the school. He/she is an important bridge between the school and you, the parents, and is ideally placed to channel the views of parents into the Good Hope School Management Committee (SMC). The resolution of the Annual General Meeting in 2011 was that the Executive Committee (EC) of the PTA will nominate a former or current EC member to serve as Parent Manager on the SMC. I am so honored to have been selected as the Parent Manager. I hope to continue to work together with the School's management team and implement plans in order to make a good learning environment for the students. Thus, I encourage you to join with us as the EC of the PTA and have a chance to be a Parent Manager.

## **3. Supporting and Organizing Events/Activities for GHS Students**

In the academic year of 2017-2018, the PTA held two major events, namely the "Annual Talent Showcase and Music Team Appreciation Dinner" and the "Annual Sports Teams Dinner Gathering". The PTA sponsored these two events to enable the students, teachers, and parents to relax and spend some time together.

Each year, the PTA also organises a "Thank You Lunch" to show our appreciation to all volunteer parents and teachers for their contribution. Apart from this, we also organise a graduation pin design competition every year for students to participate in. The graduation pin is a free gift for each graduate. Consider the volunteer parent unlimited support and contribution, the Association decided to reward the parents with the pin for memory.

To follow the traditional practice, we also provide scholarships to recognize those students who obtain excellent results in the DSE. Furthermore, we also sponsor refreshments for the parent talks.

## **4. AOB**

The PTA continues to be involved in school services and events, such as Lunch Services, Library Services, Internships, the Influenza Vaccination Program, the T&L tools sale and more. Without the support of teachers, administrative staff, social workers and volunteer parents, none of these services or events could have been run successfully. Once again, the PTA would like to thank all volunteer parents, teachers, administrative staff members and social workers for their support.



## **Concluding Remarks**

The tenure of the Executive Committee is about to over. The EC has accomplished most of the activities planned at the beginning of this year. Sister Pauline Yuen, our School Supervisor and Mrs. Laura Green, our Principal had given every Executive Committee member enormous support and trust in the past year. I would like to take this opportunity to express our sincere gratitude to them. In addition, I would like to thank every Executive Committee member who devoted their personal time, trying every effort to help students, teachers, parents and the School. Last but not least, the active participation of every member in the Association has contributed to the success of the Association. Continued support and encouragement from members are the driving force for improvement, we welcome any constructive opinion and ideas.

Finally, I would like to show my appreciation to all parent helpers sacrifice their personal time to help the School and the Good Hoppers. Last but not least, special thanks should be given to Miss Grace Pow, Ms. Helen Yu, teachers, non-teaching staff, Mr. Simon Shum, Honorary Auditor, Mr. Joseph Ho, Honorary Legal Advisor and each Executive Committee (teachers and parents) for their strong support and encouragement.

We will continue to gather member's efforts for more active participation, and work together to build a School for Excellence.

I wish you all good health and our daughters excel in their learning!

Thank you.

By order of the Executive Committee  
PTA Chairperson

Mr. Kwan Kar Wing  
17 November 2018

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**GOOD HOPE SCHOOL PARENT-TEACHER ASSOCIATION**  
**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

		<b>2018</b>	<b>2017</b>
	<b>Notes</b>	<b>HK\$</b>	<b>HK\$</b>
<b>INCOME</b>			
Annual subscription		153,840	150,240
Bank interest income		8	12
Project / Programme income	4	197,455	1,115,631
Subvention income from the Special Home-school Co-operation		22,372	13,267
Sundry income		-	5,000
		<u>-</u>	<u>800</u>
		<u>373,675</u>	<u>1,284,950</u>
<b>EXPENDITURE</b>			
Advertising expenses		(3,512 )	(2,500 )
Bank charges		(440 )	(340 )
Food and beverage for S1 orientation		(4,530 )	(1,757 )
Newsletter		(6,800 )	(16,800 )
Printing and stationery		(4,000 )	(2,884 )
Project / Programme expenses	4	(237,784 )	(1,166,293 )
Scholarship expenses		(40,000 )	(20,000 )
Sundry expenses		(850 )	-
		<u>(297,916 )</u>	<u>(1,210,574 )</u>
<b>SURPLUS BEFORE TAX</b>		<b>75,759</b>	<b>74,376</b>
Tax	7	<u>-</u>	<u>-</u>
<b>SURPLUS FOR THE YEAR</b>		<u><b>75,759</b></u>	<u><b>74,376</b></u>

The Association had no components of comprehensive income other than “surplus for the year” in either of the years presented. Accordingly, no separate statement of comprehensive income is presented as the Association’s “total comprehensive income” was the same as the “surplus for the year” in both years.

		<b>2018</b>	<b>2017</b>
	<b>Notes</b>	<b>HK\$</b>	<b>HK\$</b>
<b>Current assets</b>			
Prepayment and other receivables		-	9,250
Cash and cash equivalents	8	875,763	772,017
		875,763	781,267
<b>Less: Current liabilities</b>			
Accruals		(34,030 )	(15,293 )
		(34,030 )	(15,293 )
<b>NET ASSETS</b>		<b>841,733</b>	<b>765,974</b>
<b>Represented by:</b>			
Reserve funds		<u>841,733</u>	<u>765,974</u>

## PROJECT / PROGRAMME INCOME AND EXPENSES

<b>2018</b>	<b>HK\$</b>	<b>HK\$</b>	<b>Surplus HK\$</b>
Annual general meeting	-	(7,257)	(7,257)
Cleaning fee	20,760	(2,000)	18,760
Flu vaccination	90,925	(71,875)	19,050
Graduation pin design competition & Music and talent show dinner	13,600	(43,002)	(29,402)
Parent meeting	-	-	-
Parent seminar	-	(6,927)	(6,927)
PTA annual dinner	-	-	-
Sport team annual gathering	12,740	(40,013)	(27,273)
T&L kit sales	37,930	(19,871)	18,059
Thank-you lunch	12,500	(28,839)	(16,339)
	<u>197,455</u>	<u>(237,784)</u>	<u>(40,329)</u>

Note:

On 17 December 2016, the Association co-organised a fund-raising dinner with Good Hope School for financing re-development of Delia's Wing at Good Hope School. Consequently, the Association transferred the net donation of HK\$859,287 to Good Hope School after taking into account the aggregate net income of HK\$933,221 received and the related catering and other expenses of HK\$73,934 paid for such fund-raising dinner.

## TAX

The Association is regarded as a charitable organisation and therefore is exempt from Hong Kong Profits Tax under Section 88 of the Hong Kong Inland Revenue Ordinance. Accordingly, no provision for Hong Kong Profits Tax has been made in the financial statements (2017: Nil).

No provision for deferred tax has been made as there should be no future tax consequences (2017: Nil).

## 8. CASH AND CASH EQUIVALENTS

	<b>2018</b>	<b>2017</b>
	<b>HK\$</b>	<b>HK\$</b>
Cash at bank	875,331	772,008
Cash on bank	432	9
	<u>875,763</u>	<u>772,017</u>