

德望學校 家長教師會

**GOOD HOPE SCHOOL
PARENT TEACHER ASSOCIATION**



二零一零年 週年會員大會

2010 ANNUAL GENERAL MEETING

十一月廿日 戴麗雅禮堂

20.11.2010 DELIA'S HALL

會議議程

- 一. 通過是次會議議程
- 二. 通過二零零九年度週年會員大會會議紀錄
- 三. 通過二零零九至二零一零年度財政報告
- 四. 通過二零零九至二零一零年度週年工作報告
- 五. 其他事項

Agenda

1. Adoption of Agenda
2. Confirmation of the Minutes of the AGM 2009
3. Adoption of Financial Report 2009-2010
4. Adoption of Annual Report 2009-2010
5. A.O.B.

二零零八 —— 二零一零年 家教會執委會委員
2008 – 2010 PTA Executive Committee Members

<u>姓名 Name</u>	<u>職位 Post</u>
校監阮嫣玲修女 Sr. Pauline Yuen (Supervisor)	當然顧問 Ex-Officio Advisory
署理校長周志洪先生 Mr. Paul Chow (Acting Principal)	當然顧問 Ex-Officio Advisory
前任校長陳馨女士 Miss Corina Chen (Ex-Principal)	
林泰榮先生 Mr. Herrick Lam	主席 Chairperson
劉君樹先生 Mr. Horace Lau	副主席 Vice-chairperson
謝黃愛環女士 Mrs. Shirley Tse	副主席 Vice-chairperson
馬玉儀女士 Miss Anna Ma (08-09)	英文秘書 Secretary (English)
鮑家寶女士 Miss Grace Pow (09-10)	
李端儀女士 Ms Vivian Li	中文秘書 Secretary (Chinese)
梁耀波先生 Mr. Paul Leung	司庫 Treasurer
莫靜雯女士 Ms. Manda Mok	會籍 Membership Officer
關麗雲女士 Ms. Ivy Kwan	聯絡 Liaison Officer
郭雪愉女士 Mrs. Heather Fielder (08-09)	教育 Education Officer
李蘇淑賢女士 Mrs. Angela Lee (09-10)	
胡偉科先生 Mr. Thomas Woo	文娛 Activity Officer
何海強先生 Mr. Elec Ho	會訊 Publication Officer
葉如荷女士 Ms. Kassar Ip	總務 General Affairs Officer

非執行委員 Non Executive Members

周耀華先生 Mr. Joseph Chow	義務核數師 Honorary Auditor
李應彪先生 Mr. Andrew Lee	義務法律顧問 Honorary Legal Advisor

德望學校家長教師會

週年會務報告

時光飛逝，任期兩年的執行委員工作已告結束，今天藉舉行周年大會的機會，感謝各即將卸任的委員，在過去兩年繁重忙碌的工作中，犧牲工餘休息的時間參與會務，這種無私的奉獻精神，實在值得我們學習和表揚。在此，本人謹代表「德望學校家長教師會」向各委員致以崇高的敬意。

以下是本會的週年會務報告：

一、財務事宜

截至二零一零年八月三十一日止，本會營運基金共結存港幣伍拾玖萬捌仟貳佰叁拾柒圓整，而去年同期則為港幣伍拾肆萬肆仟伍佰叁拾陸圓整。總結過去一年，本會的財政共錄得盈餘伍萬捌仟玖佰零壹圓，與上一年度比較，營運基金結存增長率達百份之十一。

零零九年本會獲得「家庭與學校合作事宜委員會」撥款港幣捌仟玖佰貳拾伍圓整，作為本會一般營運及活動經費。二零零九至二零一零年度，本會共挪用壹萬貳仟伍佰圓整作「最佳運動員」及「最佳進步運動員」的獎勵金。本會的「指定資助本校運動團隊用途之捐款」結存為零圓。

本會主要收入來源為會員年費，去年的營運經費佔百份之七十八。基於「執委會」訂定嚴格的營運經費使用守則，因此營運基金結存能恆常處於充裕的水平。在未來的日子，本會將有裕餘的資金，為會員及學校籌辦更多有意義的活動。

二、會務事宜

「其他學習經歷」之「社會服務」及「工作實習」：

- 在本會協助下，各級實踐了「走出校園，面向社會」的教育理念，茲將活動內容列述如下：

級別	性質	活動	成效
中一 中二	社會服務	沙田及黃大仙區： 探訪獨居長者	●拓展學生的社區視野，關注社會問題，參與社會事務
中三	社會服務	樂富村邨： 探訪獨居長者	●培養學生關愛社群、敬老護老愛老的品德
中四	工作實習 體驗計劃	為學生編配為期 兩天的實習活動	讓學生體驗各行各業的工作特點、不同公司的文化，為升學就業作更適切的部署

上述活動能順利進行，除本會的統籌協辦外，老師們的籌備和參與也是功不可沒的，他們肩負起聯絡、編配和收集回饋的繁重工作，在此謹代表家長教師會向老師們致以衷心的謝意。此外，本人再次感謝為學生提供職場實習機會的家長，希望在未來的日子，家長們能繼續支持本計劃，讓更多同學受惠。

建立家長聯繫網

- 本學年「家長聯繫網」已由中一伸延至中四及中六級，現時每班都設有義務家長作聯絡員，專責彙報家教會的最新資訊，並收集家長的意見。聯絡員已成為家教會與會員之間的重要橋樑，在此感謝出任聯絡員之義工家長。

往中學部新通道之安排

- 部份家長反映，由扎山道小學部通道進入校園較為便捷。經與小學部商議，將試行開放有關通道，讓持有專用電子卡的義工家長由小學部直達中學部校園。
- 長遠而言，家長教師會計劃以家長專用電子卡作核實身份的憑證，讓全體家長皆可同時在中、小學部進出，屆時家長到校參與活動，相信會更為方便。本計劃仍在構思中，一旦落實推行，定必儘快通告各會員。

注射預防流行性感冒疫苗

- 家教會去年舉辦了注射預防流行性感冒疫苗的活動，參與者眾多；今年本會續辦上述活動，希望更多會員受惠。

家教會派員列席體育運動會會議

- 德望學校的體育隊伍，歷年在學界成績卓越，家長及教職員均深感自豪。為了加強家教會與各體育團隊的聯繫，家教會將委派代表列席體育運動會的會議，以便提供適切的協助。近期本會與體育部老師商議為校隊設計統一運動服，相信隨著統一運動服的誕生，將會加強本校各運動團隊的凝聚力和歸屬感。

更換校車公司事項

- 本學年校車合約重新招標，校車委員會議決選用「陽光巴士公司」提供的校車服務，為期兩年。
- 由於本學年提前上課時間、重整校車路線，以及新校車公司的編制等問題，造成學期初的校車服務未如理想。本會及校方在九月下旬與校車公司開會商討對策，最後決定增加一條新路線，以及重組兩條舊路線的行車時間。現時校車服務已達合理水平，本會將繼續密切監察校車的運作，並定時開會檢討，以升提校車的服務質素。

三、其他事宜

回顧過去一年，本會籌辦多項活動，如「午膳大使」、「運動員週年頒獎典禮及聚

餐」、「家長座談會」、「中一新生家長會」、「書展及閱讀報告比賽」、集體訂購家政科用品、「中四通識課程講座」，以及娛樂性豐富的家長教職員聚餐等，都教人難忘。

此外，前任校長陳馨女士中途離職，對學校的運作造成一定的影響。幸好在學校和本會的合作下，校務及會務均得以順利過度。在此，本人謹代表家教會全人，感謝校監阮媽玲修女、署理校長周志洪先生，以及所有教職員的攜手協助，使校務得以穩定過度。

四、結語

二零零八年至二零一零年度執行委員會的任期已告結束，規劃中的工作亦已順利完成。除了感謝校方、老師及義工家長的支持，以及執行委員會全人無私的奉獻外，特別感謝義務核數師周耀華會計師，以及義務法律顧問李應彪律師的專業指導。最後，多謝本會「當然顧問」——校監阮媽玲修女、署理校長周志洪先生，以及前任校長陳馨女士。

希望大家在未來的日子繼續支持本會，並積極參與本會的活動。最後，本人謹代表即將卸任的委員，祝願德望學校校譽日隆，家教會會務蒸蒸日上!

承執行委員會之名

家長教師會主席

林泰榮 敬啟

二零一零年十一月十五日

**GOOD HOPE SCHOOL
PARENT TEACHER ASSOCIATION
ANNUAL REPORT**

Time flies, and the two year office of the executive committee has come to an end. I would like to take this opportunity, at today's Annual General Meeting, to express my heartfelt gratitude to all the out-going executive committee members. They have each sacrificed a considerable amount of their personal time to ensure the successful completion of the PTA work over the last 2 years. Their selfless dedication and thoughtfulness are role models for everybody. On behalf of Good Hope School Parent Teacher Association, I would therefore like to acknowledge each one of them and express my deep appreciation for all that they have done.

1. Finance

The Association recorded an operating fund of HK\$598,237 as of August 31, 2010 compared to HK\$44,536 during the same period last year. This is a surplus of HK\$58,901, compared to last year, an 11% increase.

In the past year, a subsidy of HK\$8,925 was granted by the Committee on Home-School Co-operation for the operation of the Association and for the organization of activities. In the academic year of 2009-2010, HK\$12,500 was granted as encouragement awards to the "Most Valuable Player" and "Most Improved Player". The balance of specific purpose donation for the support of school sports teams is zero for this year..

The major source of income of PTA came from the annual membership fee. The operating costs of the Association last year consumed 78% of the income. Because of the strict rules on the use of the operating fund, as required by the Executive Committee, the operating fund has always been at a sound and stable level. In the future, the Association would like to spend its fund on organizing even better activities for its members and the School.

2. Internal Affairs

'Social Service' and 'Internship' (Other Learning Experience)

With the assistance of our Committee, the educational concept of 'Getting out of the Campus to Face the Community' has been implemented. The following table lists the activities held:

Form	Nature	Activity	Effectiveness
F.1 F.2	Social Service	Visiting elderly singleton living in Sha Tin and Wong Tai Sin	<ul style="list-style-type: none"> Students' vision of the community is widened. Through participating in community service, they have become aware of various social issues.
F.3	Social Service	Visiting the elderly singleton living in	<ul style="list-style-type: none"> Nurturing students' virtues in loving their

		Lok Fu	community, and in respecting, caring and loving the elderly
F.4	Field Experience	Assigning duties to students in a two-day internship programme	<ul style="list-style-type: none"> To let students know more about the nature and culture of various companies in various sectors so that they can be better prepared in pursuing their studies and future careers.

Apart from the work of our Committee, the above activities would not have been smoothly carried out without the contribution and participation of teachers, who have taken up the strenuous job in liaison, duty allocation and feedback collection. This was a tremendous achievement, fully deserving of public recognition. On behalf of the PTA, I would also like to express my gratitude to the parents who offered quality internship opportunities for the students. Without their assistance the programme would not have been nearly so effective. I look forward to even more parents coming forward to support this prestigious programme in the future.

Forming a communication network among parents

I would like to take this opportunity to thank all those parents who volunteered to be Parent Representatives. This year, the communication network among our parents was extended to include all forms except Form 5. Currently, Parent Representatives are chosen from each class, and they are responsible for reporting the most up-to-date news from the PTA to the parents in their forms. They also have a role in collecting the views from these same parents and relaying them back to the PTA. Through their good work the parent representatives have now become an important communication link between the PTA and its members.

New access way to the Secondary Section

- Some parents who have duties in the Secondary Section have reflected that it is more convenient for them to enter the school campus through the Primary Section entrance on Jat's Incline. After discussing this with the Primary Section, it has been agreed that this entrance will be opened to allow Secondary Section parent volunteers, with their Parent ID cards, to enter the campus of the Secondary Section in this way.
- In the long term, the PTA would like to make more use of Parent ID cards, as a confirmation of parents' identities, so that the parents can enter the campus of the Primary or the Secondary Section at either Jat's Incline entrance, or Clearwater Bay Road entrance. It is believed that this will make things more convenient for the parents if they need to join in with any activities held in either part of the school. This plan is still under consideration and any further notification on this issue will be announced in due course.

Vaccination against influenza

- Many people joined the ‘Vaccination Against Influenza Programme’ organized by the PTA last year. We will continue this programme and hope more members will benefit from it.

Presence of the PTA Executive Committee members at sports meetings

- Parents and staff members are all proud of the excellent achievements of our sports teams through the year. In order to build up a closer relationship between the PTA and each sports team, representatives of the PTA will be present at all sports meetings to give appropriate assistance. Lately, the PTA has been discussing a standardized design for the sports uniforms for all the sports teams. With a standardized set of sports uniforms, it is believed that a sense of unity and belonging will be enhanced.

Change of School Bus Company

- This year, the school invited tenders for the school bus service and the School Bus Committee decided to adopt ‘Sun Bus Company’ as the school bus service provider for the next two years.
- At the beginning of the school term, the new school bus service was not satisfactory due to the following factors: the earlier school start time, the last minute readjustment of routes and the inevitable teething problems when working with a new contractor. In view of this, a meeting was held between ‘Sun Bus Company’, the PTA and the School to discuss possible solutions. Eventually, it was decided that a new route would be provided, and that the travel time of two older routes would be reviewed. Subsequently, the quality of the school bus service has reached an acceptable standard. The PTA is closely monitoring the operation of the school busses and will conduct regular evaluation meetings in order to maintain the quality of the school bus service.

3. A.O.B.

In the past year, the PTA organized or helped with the organization of various activities including the “Lunch Ambassadors”, the “Annual Sports Team Gathering”, the “Parent’s Seminar”, the “New Form 1 Parent Orientation Day”, the “F.4 Liberal Studies Workshop for Parents” and the “PTA Social Gathering”. The PTA helped supervise the “Book Fair” and sponsored prizes in the “Reading Competition”. The PTA also arranged for a bulk purchase of accessories for Technology & Living Classes.

Despite the resignation of Miss Corina Chen as school Principal, the continued cooperation of the School and the Association has enabled school and association business to all progress as normal. We would like to thank the School Supervisor, Sister Pauline Yuen, MIC, the Acting Principal, Mr. Paul Chow, and all the teaching staff for their support of the school and the PTA.

4. Concluding Remarks

Upon the completion of our term of office as the PTA Executive Committee 2008 - 2010, we are pleased to be able to say that our set objectives were achieved with the devotion of the Executive Committee members and the support of the school, teachers and parent volunteers. We would like to say a special thank you to Mr. Joseph Chow (Honorary Auditor) and Mr. Andrew Lee (Honorary Legal Advisor) for their professional advice. The trust and support given by the Ex-officio advisors, Sister Pauline Yuen, MIC (Supervisor), Mr. Paul Chow (Acting Principal) and Miss Corina Chen (Former Principal) were very important in the development and betterment of the Association, and we thank them for their efforts. We sincerely hope that the PTA Executive Committee 2010-2012 will enjoy their term of office and continue to strive for excellence in the administration of the Association's affairs.

By order of the Executive Committee

Mr. Herrick Lam

PTA Chairman

GOOD HOPE SCHOOL PARENT-TEACHER ASSOCIATION
INCOME AND EXPENDITURE ACCOUNT
FOR PERIOD SEPT 2009 - AUG 2010

	Note	2010 HK\$	2009 HK\$
INCOME			
Annual subscriptions		123,500	125,400
Bank interest income		6	47
Subvention income from the Government		8,925	9,100
Project/Programme income	6	127,510	32,135
Sponsorship		4,000	3,000
Sundry income		970	380
		<u>264,911</u>	170,062
EXPENDITURE			
Bank charges		300	300
Programme (Sundry / Project) expenses	6	173,355	62,370
Newsletter		8,805	8,805
Scholarship expenses		20,000	20,000
Printing, Stationery & Postage		3,550	1,300
Sundry expenses		--	624
		<u>206,010</u>	93,399
		<u>58,901</u>	76,663
Surpluses for the year			
	Note	2010 HK\$	2009 HK\$
CURRENT ASSETS			
Cash and bank balance		<u>598,237</u>	544,536
		<u>598,237</u>	544,536
Less: Current Liabilities			
Accruals		-	-
Sports team trust fund		<u>(00)</u>	(5,200)
		<u>(00)</u>	(5,200)
Net current assets		<u>598,237</u>	539,336
Net assets		<u>598,237</u>	539,336
Represented by:			
Reserve funds		<u>598,237</u>	539,336

二零一零 —— 二零一二年 家教會執委會委員
2010 – 2012 PTA Executive Committee Members

<u>職位 Post</u>	<u>姓名 Name</u>
當然顧問 Ex-Officio Advisory	校監阮媽玲修女 Sr. Pauline Yuen (Supervisor)
當然顧問 Ex-Officio Advisory	署理校長周志洪先生 Mr Paul Chow (Acting Principal)
主席 Chairperson	林泰榮先生 Mr. Herrick Lam
副主席 Vice-chairperson	劉君樹先生 Mr. Horace Lau
副主席 Vice-chairperson	梁耀波先生 Mr. Paul Leung
英文秘書 Secretary (English)	張盈盈女士 Miss Carina Cheung
中文秘書 Secretary (Chinese)	林少華女士 Ms Lam Siu Wah
司庫 Treasurer	馬陳花遂女士 Mrs Sylvia Ma
會籍 Membership Officer	莫靜雯女士 Ms Manda Mok
聯絡 Liaison Officer	關麗雲女士 Ms Ivy Kwan
教育 Education Officer	鮑家寶女士 Miss Grace Pow
文娛 Activity Officer	潘智峰先生 Mr Victor Poon
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義務法律顧問 Honorary Legal Advisor	李應彪先生 Mr Andrew Lee