

德望學校 家長教師會

**GOOD HOPE SCHOOL  
PARENT TEACHER ASSOCIATION**



二零一三年 週年會員大會

**2013 ANNUAL GENERAL MEETING**

十一月十五日 戴麗雅禮堂

**15.11.2013 DELIA'S HALL**

## 會議議程

1. 通過是次會議議程
2. 通過二零一二年度週年會員大會會議紀錄
3. 通過二零一二至二零一三年度財政報告
4. 通過二零一二至二零一三年度週年工作報告
5. 討論和表決 -
  - 5.1. 從本會的「發展基金」撥出叁拾萬圓正訂造德望學校畢業袍 200 件
  - 5.2. 從本會的「發展基金」捐出拾萬圓正，支持德望學校舉辦 60 週年校慶活動
6. 其他事項

## Agenda

1. Adoption of the Agenda
2. Confirmation of the Minutes of the AGM 2012
3. Adoption of the Financial Report 2012-2013
4. Adoption of the Annual Report 2012-2013
5. Discussion and resolution:
  - 5.1. To allocate \$300,000 from the PTA's Development Fund to tailor make 200 graduation gowns for Good Hope School
  - 5.2. To allocate \$100,000 from the PTA's Development Fund as a donation to support Good Hope School's 60th Anniversary celebration activities
6. A.O.B.

二零一二 — 二零一四年 家長教師會執行委員會委員  
2012 – 2014 PTA Executive Committee Members

<u>職位 Post</u>	<u>姓名 Name</u>
當然顧問 Ex-Officio Advisory	阮媽玲修女 (校監) Sr. Pauline Yuen (Supervisor)
當然顧問 Ex-Officio Advisory	繆幗光女士 (署理校長) Ms Brenda Mau ( Acting Principal)
主席 Chairperson	梁耀波先生 Mr. Paul Leung
副主席 Vice-chairperson	劉君樹先生 Mr. Horace Lau
副主席 Vice-chairperson	馮偉雄先生 Mr. Pierre Fung Wai Hung
英文秘書 Secretary (English)	李瑞華女士 Miss Edith Lee
中文秘書 Secretary (Chinese)	莊慧嫻女士 Ms. Willa Chong
司庫 Treasurer	馬陳花遂女士 Mrs. Sylvia Ma
會籍 Membership Officer	莫靜雯女士 Ms. Manda Mok
聯絡 Liaison Officer	楊秀蘭女士 Ms. Wendy Young
教育 Education Officer	林偉傑先生 Mr. Gordon Lum
文娛 Activity Officer	李榮森先生 Mr. Sam Lee Wing Shum
會訊 Publication Officer	陳楚玉女士 Ms Queenie Chan Chor Yuk
總務 General Affairs Officer	林淑芳女士 Ms Jane Lam

非執行委員 Non-Executive Members

義務核數師 Honorary Auditor	潘偉雄先生 Mr. Poon Wai Hung
義務法律顧問 Honorary Legal Advisor	李應彪先生 Mr. Andrew Lee

# 德望學校家長教師會

## 週年會務報告

時光飛逝，轉眼又一年了。這次是我第一次以家長教師會主席的身份，向各位作週年會務報告。在過去一年，新一屆家長執委與學校建立互信，配合學校的教育政策，促進學生成長。同學在中學文憑試及其他學習領域均有卓越的表現。同學能有此佳績，阮修女、周校長、繆署理校長，以及各位老師實在功不可沒，在此本人謹代表家長教師會向他們致以衷心謝意！

現在開始匯報上年度的會務，首先請司庫馬太報告財政狀況。

### 一、財務事宜

截至二零一三年八月三十一日止，本會營運基金結存為港幣柒拾伍萬陸仟捌佰捌拾貳圓正 (\$756,882)，而去年同期則為港幣柒拾叁萬壹仟伍佰伍拾貳圓正 (\$731,552)。總結過去一年，本會的財政共錄得盈餘有貳萬伍仟叁佰叁拾圓正 (\$25,330)，與上一年度比較，營運基金結存有百份之三點四的增長。

二零一二至二零一三年度，本會獲得「家庭與學校合作事宜委員會」撥款港幣玖仟陸佰貳拾陸圓正 (\$9,626)，作為本會一般營運及活動經費。

本會主要收入來源為會員年費，去年的營運經費佔總收入的五成一。

由於「執委會」訂定了嚴格的營運經費使用守則，營運基金結存能恆常處於充裕的水平。職是之故，在未來的日子，本會將有充裕的資金，為會員及學校籌辦更多有意義的活動。

### 二、會務事宜

#### 家長代表

家長代表為家校溝通的重要橋樑，代表家長在校董會發表意見，地位甚為重要。為確保其代表性，二零一一年度週年會員大會通過「家長代表」必須是前任或現任德望學校家長教師會執行委員會委員。本執行委員會議決，再一次推選林泰榮先生(前任家長教師會主席)為「家長代表」加入校董會，任期至二零一四年八月。本執行委員會將於二零一四年六月再選出「家長代表」加入校董會。本人謹此呼籲各位家長踴躍參與家教會的工作，支持學校。

### 三、推動及支持學生活動

二零一二至二零一三年度，本會舉辦了多項不同類型的活動，當中有三個較大型的，分別是：(一)「新春報喜顯才華」、(二)「運動員週年頒獎典禮及聚餐」及(三)「音樂團隊週年聚餐」。在這些活動中，同學和師長、教練及家人共聚一堂，渡過了快樂的時光。在運動方面，本會亦與學校向優秀的運動員頒發了「最佳運動員」及「最佳進步運動員」的獎項以作鼓勵。同時，本會向在「中學文憑試」中考獲優異成績的同學，頒發獎學金，以示表揚。

德望學校的同學不但擅長運動，在學界比賽成績卓著；同時，在學術和文藝方面亦出類拔萃，例如在公開數學比賽、中英文校際朗誦節、音樂節和創作比賽中獲得不少獎項。因此，本會舉辦聚餐，表揚了同學在不同領域的傑出表現。

### 四、其他事宜

本會積極支持校方的不同活動，例如「其他學習經歷」之「社會服務」及「工作實習」、「午膳大使」、為中一同學訂購家政科用品、安排師生和家長注射預防流行性感疫苗，以及參與圖書館服務和飯堂服務等。以上活動得到老師和義工家長的鼎力協助，已經圓滿完成。本會再次感謝他們的貢獻。

### 結語

本人很高興今年有四位家長參加本會的執行委員會。這為我們的工作注入新動力。在過去一年，本人要衷心感謝本會的執行委員、校監阮媽玲修女、周志洪校長、繆署理校長，以及各位老師的幫忙，期望本會更能為學校和學生服務。

二零一二年至二零一三年度週年會務已報告完畢，本人要感謝義工家長對本會活動的熱心參與，以及各位家長、各位老師對本會的指導和鼓勵。在此，本人特別感謝義務核數師潘偉雄先生和義務法律顧問李應彪先生。

最後本人希望，亦深信校監阮媽玲修女和署理校長繆幗光女士，能夠帶領德望學校繼續向前，祝大家身體健康。

多謝各位。

承執行委員會之名  
家長教師會主席  
梁耀波謹啓

二零一三年十一月十一日

# **GOOD HOPE SCHOOL PARENT TEACHER ASSOCIATION**

## **ANNUAL REPORT**

Time flies! Today is the first time for me to report at this the Parent Teacher Association Annual General Meeting (AGM) for 2013. In line with the School Mission the new Executive Committee Members have been very busy enhancing mutual trust between all school stakeholders and doing anything possible to further enhance the growth of the students. I am pleased to share with you the good news that under the supervision of Sister Pauline, (Supervisor), Mr. Chow (Principal), Miss Mau (Acting Principal) and all the Good Hope teachers, most of our school students have been admitted onto local university programmes after taking their Diploma of Secondary Education Examination (DSE). Good Hope students have performed excellently in other academic areas too, so here, on behalf of the PTA committee, I would like to send my sincerest thanks to them all. Thank you!

To give you an overview of PTA activities in 2012-2013, I now invite Mrs. Ma, the treasurer, to give the financial report.

### **1. Finance**

The Association recorded an operating fund of HK\$756,882, as of August 31, which compares to HK\$731,552 during the same period last year. This is a surplus of HK\$25,330, when compared to last year, which is a 3.4% increase.

Over the past year, a subsidy of HK\$9,626 was granted, by the Committee for Home-School Co-operation, for the operation of the Association and for the organization of activities.

The major source of income of the PTA was the annual membership fee. The operating costs of the Association last year consumed 51% of the total income.

Because of the strict rules on the use of the operating fund, and the well-defined operating procedures now required by the Executive Committee, the operating fund has remained at a sound and stable level. In the future, the Association would like to spend its fund on organizing meaningful activities for its members and the School.

## **2. Internal Affairs**

### **Parent Manager**

The Parent Manager has a significant role to play in the school. He/she is an important bridge between the school and you, the parents, and is ideally placed to channel the views of parents into the Good Hope School Management Committee (SMC). I therefore invite you all to contribute and support the work of the PTA, and therefore the school, by engaging with the Parent Manager. Our school is much stronger with all your help.

The resolution of the Annual General Meeting in 2011 was that the Executive Committee (EC) of the PTA nominate a former or current EC member to serve as Parent Manager on the SMC. The EC elected Mr. Herrick Lam, the former Chairperson, to serve on the SMC in this capacity for a second time, until August 2014. The EC will nominate another suitable EC member to take over this role in the SMC in June 2014.

## **3. Supporting and organizing events/activities for GHS students**

In the academic year of 2012-2013, the PTA held three major events namely “Dinner Get-together and Talent Showcase in Celebration of Students' Achievements” (新春報喜顯才華), “Sport Teams Annual Get-together” (運動員週年頒獎典禮及聚餐), and “Music Team Annual Get-together” (音樂團隊週年聚餐). The PTA sponsored these three events to enable the students, teachers, coaches, and parents to relax and spend some informal time with each other.

Good Hope School sports teams are well-known for their achievements, and in order to give even further positive encouragement to the students, the PTA sponsored cash coupons to reward student achievement in sports (“Most Valuable Player” and “Most Improved Player”). In addition, the PTA provided scholarships to recognize those students who obtained excellent results in the DSE.

GHS students also gave outstanding performances in the Open Mathematics Competition, English Schools Speech Festival, Music Festival and Creative Competition amongst others. In order to show our appreciation to those students who received outstanding awards, the PTA organized dinner gathering to show appreciation for all these students.

## **4. AOB**

The PTA continues to be involved in school events such as ‘social services’, and under the category of Other Learning Experiences (OLE), it assists with ‘internship’, the ‘lunch Ambassador’ programme, the ‘Book Fair’, the ‘T&L tools sale for Secondary One students’,

the 'Influenza Vaccination Programme' as well as the 'library service' and 'canteen service'. Without the support of school teachers and volunteer parents, none of these events could have been run successfully. Once again, the PTA would like to thank all volunteer parents and school teachers for their support.

### **Concluding Remarks**

For the past year's work, I would like to send my whole-hearted thanks to all the EC members; our supervisor Sister Pauline, our principal Mr. Paul Chow, our acting principal Ms. Brenda Mau, all teachers and all executive committee members for your great help, tolerance, understanding, and patience. I am pleased to announce that four new parents joined the Executive Committee of the PTA this year. They have given the PTA a great boost with their energy and enthusiasm and are most welcome.

Apart from giving thanks to parents and teachers for their participation, I would also like to show my appreciation to all the parent helpers who sacrifice their free time to help our students. Last but not least, special thanks should be given to our Honorary Auditor Mr. Poon Wai Hung and Honorary Legal Advisor Mr. Andrew Lee. I hope the PTA will go from strength to strength in serving the students and the school ever more effectively in the future.

I hope and truly believe that with the guidance of Sister Pauline and our acting principal Ms. Brenda Mau and with your support for the PTA executive committee, Good Hope School will enter into a new era of success and achievement.

Thank you.

By order of the Executive Committee  
PTA Chairperson

Mr. Paul Leung  
11 November 2013



**GOOD HOPE SCHOOL PARENT-TEACHER ASSOCIATION**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR PERIOD SEPT 2012 - AUG 2013**

	<u>2013</u>	<u>2013</u>	<u>2013</u>	<u>2012</u>
	<b><u>Income</u></b>	<b><u>Expenses</u></b>	<b>TOTAL</b>	<b>TOTAL</b>
	<b>HK\$</b>	<b>HK\$</b>	<b>HK\$</b>	<b>HK\$</b>
Annual Membership	127,000.00	-5,200.00	121,800.00	126,600
Subvention income from the Government	9,626.00		9,626.00	9,418
Bank interest income	7.69		7.69	7
Bank Charges		-400.00	-400.00	-600
Scholarship expenses		-20,000.00	-20,000.00	-20,000.00
Newsletter		-8,700.00	-8,700.00	-8,805
Printing and stationery		-5,209.00	-5,209.00	----
Sundry	250.00	-5,990.80	-5,740.80	-2,864
PJ - Annual General Meeting 20112-2013		-1,668.00	-1,668.00	-3,695
PJ - Dinner Get-together and Talent Showcase in Celebration of Students' Achievements	4,500.00	-19,069.00	-14,569.00	----
PJ - Sports Teams Annual Get-together	2,640.00	-26,865.90	-24,225.90	-14,498
PJ - Sports Teams Awards	4,200.00	-8,400.00	-4,200.00	-10,010
PJ - Thank you lunch	5,700.00	-12,680.00	-6,980.00	-10,150
PJ - T&L Income	32,240.00	-20,027.00	12,213.00	1,061
PJ - Flu Vaccination income	53,205.00	-39,065.00	14,140.00	13,790
PJ - Parent Meeting (Refreshment)		-21,199.00	-21,199.00	-8,973
PJ - Music Team Annual Gathering	5,520.00	-18,584.80	-13,064.80	----
School Anchor (2012-2013)		-2,500.00	-2,500.00	----
PJ - Parent Seminar		-4,000.00	-4,000.00	----
<b>Total</b>	<b><u>244,888.69</u></b>	<b><u>-219,558.50</u></b>		
<b>Surplus / (Deficit) for the year</b>			<b><u>25,330.19</u></b>	<b><u>59,086</u></b>

**GOOD HOPE SCHOOL PARENT-TEACHER ASSOCIATION**

**BALANCE SHEET**

**(As At 1 Sept 2012 - 31 Aug 2013)**

	<u>2012-2013</u>	<u>2011-2012</u>
	<b>TOTAL</b>	<b>TOTAL</b>
	<b>HK\$</b>	<b>HK\$</b>
<b><u>Non-Current assets</u></b>		
Property, plant and equipment	0.00	0.00
<b><u>Current Assets</u></b>		
Cash	332.40	516.20
Current account	5,962.47	29959.37
Savings account	750,587.71	701076.82
<b>Total Current Assets</b>	<b>756,882.58</b>	<b>731,552.39</b>
<b>Net Current Assets</b>	<b>756,882.58</b>	<b>731,552.39</b>
<b>Net Assets</b>	<b>756,882.58</b>	<b>731,552.39</b>
<b>Represented by : Reserve fund</b>		
Balance B/F	731,552.39	672,466.14
Surplus / (Deficit) for the year	25,330.19	59,086.25
Balance C/F	<b>756,882.58</b>	<b>731,552.39</b>

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	校長周志洪先生 (校長) Mr Paul Chow (Principal) (Till Aug 2013)
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