

德望學校 家長教師會

**GOOD HOPE SCHOOL  
PARENT TEACHER ASSOCIATION**



二零一七年 週年會員大會

**2017 ANNUAL GENERAL MEETING**

十一月十八日 德望學校(小學部)禮堂

**18.11.2017 Good Hope School Hall (Primary Section)**

# 會議議程

1. 通過是次會議議程
2. 通過二零一六年度週年會員大會會議紀錄
3. 通過二零一六至二零一七年度財政報告
4. 通過二零一六至二零一七年度週年工作報告
5. 二零一六至二零一八年度執行委員會補選委員就職儀式
6. 其他事項

## Agenda

1. Adoption of the Agenda
2. Confirmation of the Minutes of the AGM 2016
3. Adoption of the Financial Report 2016-2017
4. Adoption of the Annual Report 2016-2017
5. Inauguration of newly by-elected Executive Committee members 2016-2018
6. A.O.B.

二零一六至二零一八年度家長教師會執行委員會委員  
2016 – 2018 PTA Executive Committee Members

<u>職位 Post</u>	<u>姓名 Name</u>
當然顧問 Ex-Officio Advisory	阮媽玲修女 (校監) Sr. Pauline Yuen (Supervisor)
當然顧問 Ex-Officio Advisory	陸范勵賢女士 (校長) Mrs. Laura Green (Principal)
主席 Chairperson	馬紫雲女士 Ms. Win Ma
副主席 Vice-chairperson	鮑家寶女士 Miss Grace Pow
副主席 Vice-chairperson	關家榮先生 Mr. Kwan Kar Wing
英文秘書 Secretary (English)	張思敏女士 Ms. Yvonne Cheung
中文秘書 Secretary (Chinese)	陳偉儀女士 (任期至 2017 年 7 月 11 日) Ms. Radcliffe Chan (till 11 July 2017)
司庫 Treasurer	胡月嫦女士 Ms. Maria Wu
會籍 Membership Officer	莫靜雯女士 Ms. Manda Mok
聯絡 Liaison Officer	葉慧明女士 Ms. Linda Ip
教育 Education Officer	周可華女士 Ms. Cat Chow
文娛 Activity Officer	蔡春生先生 (任期至 2017 年 7 月 4 日) Mr. Alex Choy (till 4 July, 2017)
會訊 Publication Officer	李惠詩女士 (任期至 2017 年 7 月 11 日) Ms. Jessica Li (till 11 July, 2017)
總務 General Affairs Officer	黃孝恩先生 Mr. Helvin Wong
<b>非執行委員 Non-Executive Members</b>	
義務核數師 Honorary Auditor	沈成基先生 Mr. Simon Shum
義務法律顧問 Honorary Legal Advisor	何澤群先生 Mr. Joseph Ho

# 德望學校家長教師會

## 週年會務報告

本人很榮幸代表本屆執行委員會各委員匯報過去一年本會會務。首先請司庫胡月嫦女士報告本會在二零一六至二零一七年的財政狀況：

### 一、財務事宜

截至二零一七年八月三十一日，本會營運基金結存為港幣七十六萬五千九百七十四元正 (\$765,974)，而去年同期則為港幣六十九萬一千五百九十八元正 (\$691,598)。與上年度比較，盈餘為七萬四千三百六十七元正 (\$74,367)，有百份之十點七的增長。

過去一年，本會獲「家庭與學校合作事宜委員會」撥款港幣一萬三千二百六十七元正 (\$13,267)，作為本會一般營運及活動經費。此外，教育局在二零一六年三月發放一筆五千元 (\$5,000)的「家庭與學校合作活動計劃」特別津貼，資助家教會為家長舉辦各種支援學童心理健康成長的活動。

由於「執委會」訂定了嚴格的營運經費使用守則，營運基金結存能恆常處於充裕水平。本會將善用家教會的資金，為會員及學校籌辦更多有意義的活動。

### 二、會務事宜

二零一六至二零一七年度，本會籌辦了二十多項不同類型的活動及服務，當中包括：

#### (一) 推動及支持學生活動

##### (甲) 聚餐

每年舉行的「音樂團隊及傑出學生聚餐」及「運動員週年聚餐」，讓同學、師長、教練及家長共聚一堂，慶祝一年來同學在不同校外活動及比賽中取得的豐碩成果；而「感謝午餐」則旨在答謝義工家長及老師的貢獻。去年十二月，本會首次與學校及小學部家教會共同籌辦大型的「戴麗雅禮堂重建計劃」籌款晚會，當晚中、小學部及幼稚園的學生傾力演出，為晚宴助興，三十多位家長既慷慨解囊，又不遺餘力，協助籌辦工作，三校共籌得款項超過八十多萬，在此感謝中、小學暨幼稚園的家教會各位執行委員、老師及義工家長的鼎力協助。

##### (乙) 講座

本會與學校合作，邀請講者為家長、學生主持不同主題的講座，如「敢於夢想」、「提升兒童正面觀的七個習慣」、「逆境自強」。為了讓更多家長、學生受惠，我們亦邀請小學部、幼稚園家長一起參加講座。今天，我們也邀請了幼稚園家長一同參與下午的專題講座。此外，本會還贊助各級家長講座的茶點。

### (丙) 畢業襟針設計比賽

自二零一四年開始，本會每年均舉辦一次畢業襟針設計比賽，讓同學參與。勝出的設計將會生產成為畢業襟針送給每位中六畢業生留念。今年本會特意增加了襟針生產數量，以答謝義工家長的無私貢獻。

### (丁) 其他活動

此外，本會每年為中一學生訂購家政科用品，深受同學喜歡。今年本會售出二百三十二盒。去年十一月，家教會與由學校社工帶領的「天使計劃」組員一起籌辦明愛賣物會，為明愛機構籌得可觀的善款。

## (二) 會員服務

### (甲) 流感疫苗注射

家教會受會員之託，聯繫「基督教聯合那打素社康服務」外展服務負責人，安排在流感高峰期前為學生、會員及其親屬注射流感疫苗。幸得校方及義工家長等的支持和配合，活動反應踴躍，今年有超過五百三十六名會員及親屬參加。

### (乙) 借用畢業袍服務

「借用畢業袍服務」已籌辦多年，家教會喜獲同學及家長推崇。

## (三) 會訊

會訊是其中一項與會員溝通的重要渠道，本會今年三月出版了一期《會訊》，讓家長了解家教會的活動及運作。

## (四) 獎學金

一如以往，本會頒發獎學金給四位在「中學文憑試」中考獲優異成績的同學，和三位在「畢業襟針設計比賽」中勝出的同學。

## (五) 義工家長

本會積極支持學校不同活動，例如午飯服務、圖書館服務、工作實習、家長職業分享等。暑假前夕，本會招募了四十多位義工家長協助「戴麗雅禮堂重建計劃」籌款同樂日。以上活動得到校長、老師、家長及行政人員的肯定。

## 結語

家教會秉承創會宗旨，積極協助學校，促進家校合作。經過大家的努力，成功完成擬定的活動，各項活動反應熱烈，大獲好評，參加人數亦更勝往年。

職務方面，本屆有三位執行委員因私人理由已在七月份辭退職務，而小女今年已負笈英國，所以本人亦會卸下家教會主席的職務。同時即將有四位新執行委員加入，本人希望新、舊委員同心合力，令家教會事務竿頭日進！

做得更好。

最後，本人衷心感謝校監阮媽玲修女、校長陸范勵賢女士、副校長鮑家寶女士及余曉嵐女士、各位老師、行政人員、義務核數師沈成基先生、義務法律顧問何澤群先生及本屆執行委員會的支持和鼓勵。

多謝各位。

承執行委員會之名

家長教師會主席  
馬紫雲謹啓

二零一七年十一月十八日

It is my honor on behalf of the Good Hope School (GHS) Parent Teacher Association ('PTA', 'Association') Executive Committee members, to submit the annual report for the Annual General Meeting (AGM) for 2016-2017.

First, may I invite Ms. Maria Wu, the Treasurer, to present the financial information.

## **1. Finance**

The Association recorded an operating fund of HK\$765,974 as of August 31, compared to HK\$691,598 during the same period last year. There is a surplus of HK\$74,376, when compared to last year, which is a 10.7% increase.

Over the past year, a subsidy of HK\$13,267 was granted by the Committee on Home-School Co-operation (HSC) for the operation of the Association and for the organization of activities. In 2016, the Co-operation awarded a Special Home-School Grant of \$5000 to facilitate the school and the PTA working in collaboration to organize activities to help students cope with challenges.

Because of the strict rules on the use of the operating fund, and the well-defined operating procedures stipulated by the Executive Committee, the operating fund has always been at a sound and stable level. In the future, the Association would like to spend its fund on organizing meaningful activities for its members and the School.

## **2. Internal Affairs**

In the academic year of 2016-2017, the Association has supported or organized over 20 events/activities/services. They are:

### **I. Events/Activities**

#### **(A) Appreciation Gatherings**

The “Annual Talent Showcase and Music Team Appreciation Dinner” and the “Annual Sports Team Dinner Gathering” aimed to have parents joining together with students and teachers to celebrate their achievements. The “Thank You Lunch” was to show appreciation to all volunteer parents and teachers for their contribution.

It was the first time the Association collaborated with the GHPScK(PS)-PTA and the School to organise a large “Delia’s Wing Fundraising Dinner” last December. KG, Primary and Secondary form students showcased their talents on the night. More than thirty parents contributed not only donations but also voluntary support to the event. The donation amount was over eight-hundred thousand dollars (>\$800,000). We appreciate the Executive Committee members of the PTA and GHPScK(PS)-PTA, and three forms of teachers and parents for their strong support.

#### **(B) Parent Talks**

The Association collaborated with the School to invite professional speakers to present parent talks. These were the ‘Dare to Dream’, ‘Raising Positive Children with 7 Habits’ and ‘How to help our Children to Boost their Resilience’ Parent Talks. To benefit more parents and students, the Association invited Primary and KG parents to attend the Talks. As today, the Association also invited KG parents to join the Parent Talk later. Furthermore, the Association also sponsored the refreshments for the parent meetings of all forms.

#### **(C) Graduation Pin Design Competition**

Since 2014, the Association has organised a Graduation Pin Design Competition every year for student participation. The winning design is produced for S.6 graduates as a memento. Considering the volunteer parents’ inestimable support and contribution to the school, the Association also decided to reward parents with a pin.



## (D) Other activities

The Association helped to provide T&L tools for S.1 students to purchase. This was well received by both parents and students: 232 boxes were sold this year. The Association also collaborated with the school's Angel Scheme (led by the School's Social Workers) to participate in the Caritas Bazaar last November. We successfully raised funds for Caritas.

## **II. Services**

### (A) Influenza Vaccination Program

To meet continuing demand, the Association organized access to the vaccination service offered by United Christian Nethersole Community Health Service for students, parents and family members (prior to the peak months of influenza infection). With support from the School and volunteer parents, it recorded 536 injections in this program.

### (B) Graduation Gown

Graduation Gown cleaning and distribution has been arranged for S.6 graduates in past years. It is well received by graduates and parents alike.

## **III. Newsletter**

The Association published a one-issue newsletter as a medium of communication. The Newsletter captured the activities of the Association and reported updated news of the School.

## **IV. Scholarships**

Following the traditional practice, the Association issued scholarships to the 4 students who obtained the most excellent results in the DSE. The Association also gave awards to the top three students in the Graduation Pin Design Competition.

## **V. Volunteer Parents**

The Association continues to be involved in school services and events, such as Lunch Services, Library Services, S.5 Workplace Internships, Career Sharing and the others mentioned above. The need for volunteer parents' help is significant, not only for the smooth running of the School's activities, but also the PTA's activities. The Association would like to show grateful appreciation to those parents who rendered volunteer services.

## **Concluding Remarks**

The Association follows the mission of the Constitution in supporting the school. It has successfully completed the planned events and activities. In addition, it has increased the number of participants compared with past years and received positive feedback.

This year, there were 3 Parent Executive Committee members who resigned in July. My daughter is studying in the UK this academic year. I will step down from the Chairperson role effective from the AGM. I am glad to inform you that there are four newly by-elected Executive Committee members who will be inaugurated at the AGM. I hope the existing and new Executive Committee members will work together to strive for the best.

Finally, I would like to show my appreciation to all parent helpers who have sacrificed their personal time to help the School and the Good Hoppers. Last but not least, special thanks should be given to Sister Pauline, Mrs. Green, Miss Pow, Miss Yu, teachers, non-teaching staff, Mr. Simon Shum, Honorary Auditor, Mr. Joseph Ho, Honorary Legal Advisor and each Executive Committee member (teachers and parents) for their strong support and encouragement.

Thank you.

By order of the Executive Committee  
PTA Chairperson

Ms. Win Ma  
18 November 2017

**GOOD HOPE SCHOOL PARENT TEACHER ASSOCIATION**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR PERIOD SEPT 2016 - AUG 2017**

	Notes	2017 HK\$	2016 HK\$
<b>INCOME</b>			
Annual subscription		150,240	122,200
Bank interest income		12	7
Project / Programme income	4	1,115,631	160,065
Subvention income from the Government		13,267	13,129
Special Home-school Co-operation Grant		5,000	-
Sundry income		800	80
		<u>1,284,950</u>	<u>295,481</u>
<b>EXPENDITURE</b>			
Advertising expenses		(2,500 )	(1,000 )
Bank charges		(340 )	(420 )
Food and beverage for S1 orientation		(1,757 )	(3,554 )
Newsletter		(16,800 )	(16,800 )
Printing and stationery		(2,884 )	(120 )
Project / Programme expenses	4	(1,166,293 )	(213,124 )
Scholarship expenses		(20,000 )	(20,000 )
School anchor and 60 <sup>th</sup> pageant sponsorship		-	(7,500 )
Sundry expenses		-	(80 )
		<u>(1,210,574 )</u>	<u>(262,598 )</u>
<b>SURPLUS BEFORE TAX</b>		<b>74,376</b>	<b>32,883</b>
Tax	7	<u>-</u>	<u>-</u>
<b>SURPLUS FOR THE YEAR</b>		<b><u>74,376</u></b>	<b><u>32,883</u></b>

The Association had no components of comprehensive income other than “surplus for the year” in either of the years presented. Accordingly, no separate statement of comprehensive income is presented as the Association’s “total comprehensive income” was the same as the “surplus for the year” in both years.

	Notes	2017 HK\$	2016 HK\$
<b>Current assets</b>			
Prepayment and other receivables		9,250	-
Cash and cash equivalents	8	<u>772,017</u>	<u>695,152</u>
		<u>781,267</u>	<u>695,152</u>
<b>Less: Current liabilities</b>			
Accruals		<u>(15,293 )</u>	<u>(3,554 )</u>
		<u>(15,293 )</u>	<u>(3,554 )</u>
<b>NET ASSETS</b>		<b><u>765,974</u></b>	<b><u>691,598</u></b>
<b>Represented by:</b>			
Reserve funds		<u>765,974</u>	<u>691,598</u>

## NOTES

### 4. PROJECT / PROGRAMME INCOME AND EXPENSES

<u>2017</u>	<b>Income HK\$</b>	<b>Expenses HK\$</b>	<b>Surplus /(Deficit) HK\$</b>
Annual general meeting	-	(6,359)	(6,359)
Cleaning fee	16,600	(9,505)	7,095
Delia's Wing Fund-raising Dinner (Note)	933,221	(933,221)	-
Flu vaccination	85,520	(70,160)	15,360
Graduation pin design competition & Production	8,800	(17,500)	(8,700)
Parent meeting	-	(2,004)	(2,004)
Parent seminar	-	(7,415)	(7,415)
PTA annual dinner	13,850	(39,939)	(26,089)
Sport team annual gathering	11,850	(35,298)	(23,448)
T&L kit sales	36,540	(19,592)	16,948
Thank-you lunch	9,250	(25,300)	(16,050)
	<u>1,115,631</u>	<u>(1,166,293)</u>	<u>(50,662)</u>

**Note:**

On 17 December 2016, the Association co-organised a fund-raising dinner with Good Hope School for financing re-development of Delia's Wing at Good Hope School. Consequently, the Association transferred the net donation of HK\$859,287 to Good Hope School after taking into account the aggregate net income of HK\$933,221 received and the related catering and other expenses of HK\$73,934 paid for such fund-raising dinner.

### 7. TAX

The Association is regarded as a charitable organisation and therefore is exempt from Hong Kong Profits Tax under Section 88 of the Hong Kong Inland Revenue Ordinance. Accordingly, no provision for Hong Kong Profits Tax has been made in the financial statements (2016: Nil).

No provision for deferred tax has been made as there should be no future tax consequences (2016: Nil).

### 8. CASH AND CASH EQUIVALENTS

	<b>2017 HK\$</b>	<b>2016 HK\$</b>
Cash at bank	772,008	695,095
Cash on bank	<u>9</u>	<u>57</u>
	<u>772,017</u>	<u>695,152</u>