

德望學校家長教師會

**GOOD HOPE SCHOOL
PARENT TEACHER ASSOCIATION**



二零一九年度週年會員大會

2019 ANNUAL GENERAL MEETING

二零二零年一月十八日德望小學暨幼稚園禮堂

Good Hope Primary School cum Kindergarten Hall

18.1.2020

會議議程

1. 通過是次會議議程
2. 通過二零一八年度週年會員大會會議紀錄
3. 通過二零一八年度財政報告
4. 通過二零一八年度週年工作報告
5. 頒授榮譽會員會籍
6. 委任二零一九至二零二零新會籍幹事
7. 頒發二零一九年度德望學校家長教師會獎學金
8. 其他事項

Agenda

1. Adoption of the Agenda
2. Confirmation of the Minutes of the AGM 2018
3. Adoption of the Financial Report 2018-2019
4. Adoption of the Annual Report 2018-2019
5. Presentation of Honorary Membership
6. Appointment of New Membership Officer 2019-2020
7. Presentation of GHSPTA Scholarships 2019
8. A.O.B.

二零一八至二零一九年 家長教師會執行委員會委員
2018 – 2019 PTA Executive Committee Members

<u>職位 Post</u>	<u>姓名 Name</u>
當然顧問 Ex-Officio Advisory	阮媽玲修女 (校監) Sr. Pauline Yuen (Supervisor)
當然顧問 Ex-Officio Advisory	陸范勵賢女士 (校長) Mrs. Laura Green (Principal)
主席 Chairperson	關家榮先生 Mr. Kwan Kar Wing
副主席 Vice-chairperson	鮑家寶女士 Miss Grace Pow
副主席 Vice-chairperson	王德信先生 Mr. Nelson Wong
英文秘書 Secretary (English)	秦寶琳女士 Ms. Pauline Chun
中文秘書 Secretary (Chinese)	關寶琪女士 Ms. Poki Kwan
司庫 Treasurer	李雪貞女士 Ms. Shireen Lee
會籍 Membership Officer	莫靜雯女士 Ms. Manda Mok
聯絡 Liaison Officer	冼雲妮女士 Ms. Winnie Sin
教育 Education Officer	李志彘女士 Ms. Mabel Lee
文娛 Activity Officer	梁健強先生 Mr. Leung Kin Keung
會訊 Publication Officer	靳婉琪女士 Ms. Janice Kan
總務 General Affairs Officer	何海強先生 Mr. Elec Ho

非執行委員 Non-Executive Members

義務核數師 Honorary Auditor	沈成基先生 Mr. Simon Shum
義務法律顧問 Honorary Legal Advisor	王威信先生 Mr. Wilson Wong

德望學校家長教師會

週年會務報告

時光飛逝，轉眼間已經一年了。這是我第一次以家長教師會主席的身份向各位作週年會務報告。在過去一年，新一屆家長執委與學校建立互信，配合學校的教育政策，促進學生成長。同學在中學文憑試及其他學習領域均有卓越的表現。同學能有此佳績，校監阮媽玲修女、校長陸范勵賢女士、副校長鮑家寶女士及余曉嵐女士，以及各位老師實在功不可沒，在此本人謹代表家長教師會向他們致以衷心謝意！

現在開始匯報上年度的會務，首先請司庫李雪貞女士報告財政狀況：

一、財務事宜

截至二零一九年八月三十一日，本會營運基金結存為港幣八十八萬九千八百五十三元 (\$889,853)，而去年同期則為港幣八十四萬一千七百三十三元 (\$841,733)。本會的週年財政共錄得盈餘四萬八千一百二十元 (\$48,120)。

過去一年，本會獲「家庭與學校合作事宜委員會」撥款一萬五千四百七十四元 (\$15,474)，作為本會一般營運及活動經費。此外，本會亦成功向「委員會」申請了一筆七千元 (\$7,000)的「合辦家校合作活動計劃津貼」，以資助家教會為家長舉辦各種支援學童心理健康成長的活動。

未來，家教會會繼續緊守審慎理財和量入為出的原則，有效運用資源，在保持營運資金充裕的前提下，繼續與校方通力合作，致力使各會員的女兒，在優良和完善的環境中茁壯成長。

二、會務事宜

家教會是家校溝通的重要橋樑。作為家教會的一份子，本人希望與學校合作，推行各項計劃，為學生提供良好的學習環境。本人謹此呼籲各位家長踴躍參與家教會的工作和活動，支持學校。

三、推動及支持學生活動

二零一八至二零一九年，本會舉辦了多項不同類型的活動，當中有兩個較大型的，分別是：「音樂團隊及傑出學生聚餐」及「運動員週年聚餐」。在這些家教會贊助的活動中，能讓同學、師長、教練及家長輕鬆愉快地共聚一堂。

每年本會均會舉辦「感謝午餐」以答謝所有家長義工及老師的貢獻。除此之外，我們每年舉辦「畢業襟針設計比賽」，讓同學參與。而製成的畢業襟針不僅會送給每位畢業生留念，亦會特意贈予家長義工，以答謝他們的無私貢獻。

與此同時，按每年傳統，本會向在「中學文憑試」中考獲優異成績的同學，頒發獎學金，以示表揚。

四、其他事宜

本會繼續積極支持校方的不同活動，例如「事業發展分享」、「探訪獨居長者」、「工作實習」、「午膳大使」、「圖書館服務」、「注射預防流行性感冒疫苗」、「訂購科技與生活科用品」、「借用畢業袍服務」等。以上活動得到老師、家長義工、行政人員及社工的鼎力協助，已經圓滿結束。本會再次感謝他們的貢獻。

結語

年初訂下的全年計劃已大致順利完成。過去一年，校監阮媽玲修女、校長陸范勵賢女士、副校長鮑家寶女士及余曉嵐女士給予各執行委員無限的支持和信任，本人謹代表執行委員會致以萬分謝意。我們每位執行委員都竭盡所能，無私的為每位學生、家長、老師及學校服務。大家的積極參與，是各項活動成功不可或缺的因素；你們的支持和鼓勵，是家教會持續改進的原動力。謹請各位不吝賜予指導及意見。

最後，本人衷心感謝各位家長義工犧牲寶貴時間幫助學校和學生，以及義務核數師沈成基先生、義務法律顧問王威信先生及本屆執行委員會的支持。

我們致力凝聚各方力量，期盼大家全情投入，共同創建一所矢志培育未來領袖的優質學校。

祝各位身體健康，女兒學業進步！

多謝各位。

承執行委員會之名

家長教師會主席

關寶琪謹啓

二零二零年一月十八日

GOOD HOPE SCHOOL PARENT TEACHER ASSOCIATION
ANNUAL REPORT

Time flies! Today is the first time for me to report at the Parent Teacher Association Annual General Meeting (AGM). In line with the School Mission, the new Executive Committee Members have been very busy enhancing mutual trust between all school stakeholders and doing everything possible to further enhance the growth of the students. I am pleased to share with you the good news that under the supervision of Sister Pauline Yuen (Supervisor), Mrs. Laura Green (Principal), Miss Grace Pow (Vice Principal), Miss Helen Yu (Vice Principal) and all the Good Hope teachers, most of our school students have been admitted onto local university programmes after taking their Diploma of Secondary Education Examination (DSE). Good Hope students have performed excellently in other academic areas too, so here, on behalf of the PTA committee, I would like to send my sincerest thanks to them all. Thank you!

To give you an overview of PTA activities in 2018-2019, I now invite Ms. Shireen Lee, our Treasurer, to give the financial report.

1. Finance

The Association recorded an operating fund of HK\$889,853 as of August 31, compared to HK\$841,733 during the same period last year. There is a surplus of HK\$48,120.

Over the past year, a subsidy of HK\$15,474 was granted by the Committee on Home-School Co-operation for the operation of the Association and for the organization of activities. In 2018, the Committee awarded a Special Home-School Grant of \$7,000 to have the school and PTA working in collaboration to organize activities to help students cope with challenges.

In future, the Association will continue to manage the fund cautiously and adopt a prudent financial strategy so as to reserve sufficient funds for further co-operation with the School, and ensure that members' daughters are growing in an excellent and well-equipped environment.

2. Internal Affairs

The PTA has a significant role to play in the school. I hope to work together with the School's management team and implement plans in order to make a good learning environment for the students. Thus, I encourage you to join with us as the EC of the PTA and also to join the PTA activities.

3. Supporting and Organizing Events/Activities for GHS Students

In the academic year of 2018-2019, the PTA held two major events, namely the "Annual Talent Showcase and Music Team Appreciation Dinner" and the "Annual Sports Teams Dinner Gathering". The PTA sponsored these two events to enable the students, teachers, and parents to relax and spend some time together.

Each year, the PTA also organises a "Thank You Lunch" to show our appreciation to all volunteer parents and teachers for their contribution. Apart from this, we also organise a graduation pin design competition every year for students to participate in. The graduation pin is not only given to each graduate as a souvenir; it is also given to parent volunteers to thank them for their selfless contribution.

Following the traditional practice, we also provide scholarships to recognize those students who obtain excellent results in the DSE.

4. AOB

The PTA continues to be involved in school services and events, such as Career Talks, Parent-Child Voluntary Service for Elderly Singletons, the Workplace Experience Scheme, Lunch Services, Library Services, the Influenza Vaccination Program, the T&L tools sale, Graduation gown rental and more. Without the support of teachers, administrative staff, social workers and volunteer parents, none of these services or events could have been run successfully. Once again, the PTA would like to thank all volunteer parents, teachers, administrative staff members and social workers for their support.

Concluding Remarks

The tenure of the Executive Committee is about to come to an end. The EC has accomplished most of the activities planned at the beginning of this year. Sister

Pauline Yuen, our School Supervisor, and Mrs. Laura Green, our Principal, have given every Executive Committee member enormous support and trust in the past year. I would like to take this opportunity to express our sincere gratitude to them. In addition, I would like to thank every Executive Committee member who devoted their personal time, giving their all to help students, teachers, parents and the School. The active participation of every member in the Association has contributed to its success. Continued support and encouragement from members are the driving force for improvement. We welcome any constructive opinion and ideas.

Finally, I would like to show my appreciation to all parent helpers who sacrificed their personal time to help the School and the Good Hoppers. Last but not least, special thanks should be given to Mr. Simon Shum, Honorary Auditor, Mr. Wilson Wong, Honorary Legal Advisor, and each Executive Committee Member (teachers and parents) for their strong support and encouragement.

We will continue to gather members' efforts for more active participation, and work together to build a School for Excellence.

I wish you all good health and that our daughters excel in their learning!

Thank you.

By order of the Executive Committee
PTA Chairperson

Miss Poki Kwan
18 January 2020

**GOOD HOPE SCHOOL PARENT-TEACHER ASSOCIATION
STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 AUGUST 2019**

		2019	2018
	Notes	HK\$	HK\$
INCOME			
Annual subscription, net of refund		150,960	153,840
Bank interest income		900	8
Project / Programme income	4	205,781	197,455

Subvention income from the		22,474	22,372
Sundry income		4,080	-
		<u>384,195</u>	<u>373,675</u>
EXPENDITURE			
Advertising expenses		(2,500)	(3,512)
Bank charges		(264)	(440)
Food and beverage for S.1 orientation		-	(4,530)
Newsletter		(13,340)	(6,800)
Printing and stationery		(361)	(4,000)
Project / Programme expenses	4	(299,610)	(237,784)
Scholarship expenses		(20,000)	(40,000)
Sundry expenses		-	(850)
		<u>(336,075)</u>	<u>(297,916)</u>
SURPLUS BEFORE TAX		48,120	75,759
Tax	7	-	-
SURPLUS FOR THE YEAR		48,120	75,759
INCOME		<u><u>48,120</u></u>	<u><u>75,759</u></u>

The Association had no components of comprehensive income other than “surplus for the year” in either of the years presented. Accordingly, no separate statement of comprehensive income is presented as the Association’s “total comprehensive income” was the same as the “surplus for the year” in both years.

	Notes	2019 HK\$	2018 HK\$
Current assets			
Cash and cash equivalents	8	919,573	875,763
		919,573	875,763
Less: Current liabilities			
Accruals		(29,720)	(34,030)
		(29,720)	(34,030)
NET ASSETS		889,853	841,733
Represented by:			
Reserve funds		<u>889,853</u>	<u>841,733</u>

PROJECT / PROGRAMME INCOME AND EXPENSES

	Income HK\$	Expenses HK\$	Surplus /(Deficit) HK\$
<u>2019</u>			
Annual general meeting	-	(3,400)	(3,400)

Cleaning fee	27,300	(8,635)	18,665
Flu vaccination	104,205	(83,990)	20,215
Graduation pin design competition & Production	9,400	(20,900)	(11,500)
Music and talent show	6,240	(49,483)	(43,243)
Parent-Child Voluntary Services	-	(2,265)	(2,265)
Parent seminar	-	(30,844)	(30,844)
Sport team annual gathering	11,040	(53,205)	(42,165)
T&L kit sales	35,100	(20,416)	14,684
Thank-you lunch	12,496	(26,472)	(13,976)
	<u>205,781</u>	<u>(299,610)</u>	<u>(93,829)</u>

TAX

The Association is regarded as a charitable organisation and therefore is exempt from Hong Kong Profits Tax under Section 88 of the Hong Kong Inland Revenue Ordinance. Accordingly, no provision for Hong Kong Profits Tax has been made in the financial statements (2018: Nil).

No provision for deferred tax has been made as there should be no future tax consequences (2018: Nil).

8. CASH AND CASH EQUIVALENTS

	2019	2018
	HK\$	HK\$
Cash at bank	919,494	875,331
Cash on bank	79	432
	<u>919,573</u>	<u>875,763</u>