

德望學校家長教師會

**GOOD HOPE SCHOOL  
PARENT TEACHER ASSOCIATION**



二零二零年度週年會員大會

**2020 ANNUAL GENERAL MEETING**

二零二零年十一月二十一日德望小學暨幼稚園禮堂

**Good Hope Primary School cum Kindergarten Hall**

**21.11.2020**

# 會議議程

1. 通過是次會議議程
2. 通過二零一九年度週年會員大會會議紀錄
3. 通過二零一九至二零二零年度財政報告
4. 通過二零一九至二零二零年度週年工作報告
5. 頒發證書予二零一八至二零二零年度幹事
6. 頒發紀念座予二零一八至二零二零年度義務法律顧問及義務核數師
7. 委任二零二零至二零二二年度義務法律顧問及義務核數師
8. 委任二零二零至二零二二年度幹事
9. 通過二零二零至二零二二年度學校管理委員會家長代表
10. 頒發二零二零年度德望學校家長教師會獎學金
11. 頒發家長義工證書
12. 其他事項

## Agenda

1. Adoption of the Agenda
2. Confirmation of the Minutes of the AGM 2019
3. Adoption of the Financial Report 2019-2020
4. Adoption of the Annual Report 2019-2020
5. Presentation of Certificates to PTA Ex-Co Members 2018-2020
6. Presentation of Trophies to Honorary Legal Advisor and Honorary Auditor 2018-2020
7. Appointment of Honorary Legal Advisor and Honorary Auditor 2020-2022
8. Appointment of PTA Ex-Co Members 2020-2022
9. Adoption of Parent Representative of School Management Committee 2020-2022
10. Presentation of GHSPTA Scholarships 2020
11. Presentation of Parent Volunteers Certificates
12. A.O.B.

二零一九至二零二零年 家長教師會執行委員會委員  
2019 – 2020 PTA Executive Committee Members

<u>職位 Post</u>	<u>姓名 Name</u>
當然顧問 Ex-Officio Advisory	阮媽玲修女 (校監) Sr. Pauline Yuen (Supervisor)
當然顧問 Ex-Officio Advisory	周志洪先生 (署理校長) Mr. Paul Chow (Acting Principal)
主席 Chairperson	關寶琪女士 Ms. Poki Kwan
內務副主席 Vice-chairperson-Internal Affairs	彭秉倫先生 Mr. Leander Pang
外務副主席 Vice-chairperson-External Affairs	魏珊婷女士 Ms. Stephanie Ngai
英文秘書 Secretary (English)	秦寶琳女士 Ms. Pauline Chun
中文秘書 Secretary (Chinese)	王德信先生 Mr. Nelson Wong
司庫 Treasurer	李雪貞女士 Ms. Shireen Lee
會籍 Membership Officer	施怡琦女士 Ms. Fiona Sze
聯絡 Liaison Officer	冼雲妮女士 Ms. Winnie Sin
教育 Education Officer	李志彘女士 Ms. Mabel Lee
文娛 Activity Officer	梁健強先生 Mr. Leung Kin Keung
會訊 Publication Officer	靳婉琪女士 Ms. Janice Kan
總務 General Affairs Officer	何海強先生 Mr. Elec Ho

非執行委員 Non-Executive Members

義務核數師 Honorary Auditor	沈成基先生 Mr. Simon Shum
義務法律顧問 Honorary Legal Advisor	王威信先生 Mr. Wilson Wong

# 德望學校家長教師會

## 週年會務報告

轉眼間又一年，這是我第二次以家長教師會主席的身份向各位作週年會務報告。相信每個人都會認為 2020 年是不平凡的一年，新一屆家長執委與學校一如既往建立互信，配合學校的教育政策，促進學生成長。校監阮媽玲修女、署理校長周志洪先生、副校長彭秉倫先生及余曉嵐女士，以及各位老師實在功不可沒，在此本人謹代表家長教師會向他們致以衷心謝意！

現在開始匯報上年度的會務，首先請司庫李雪貞女士報告財政狀況：

### 一、財務事宜

截至二零二零年八月三十一日，本會營運基金結存為港幣一百零二萬一千四百十元 (\$1,021,410)，而去年同期則為八十八萬九千八百五十三元 (\$889,853)。本會的週年財政共錄得盈餘十三萬一千五百五十七元 (\$131,557)。

過去一年，本會獲「家庭與學校合作事宜委員會」撥款五千六百三十三元 (\$5,633)，作為本會一般營運。此外，本會亦成功向「委員會」申請了四萬元(\$40,000)的活動經費，以資助家教會為舉辦各項活動。

未來，家教會會繼續謹守審慎理財和量入為出的原則，有效運用資源，在保持營運資金充裕的前提下，繼續與校方通力合作，致力使各會員的女兒，在優良和完善的環境中茁壯成長。

## 二、會務事宜

家教會是家校溝通的重要橋樑。作為家教會的一份子，本人希望與學校合作，推行各項計劃，為學生提供良好的學習環境。本人謹此呼籲各位家長踴躍參與家教會的工作和活動，支持學校。

## 三、推動及支持學生活動

二零一九至二零二零年度，本會因應新冠肺炎大流行，於年初購入 2500 個口罩，並捐贈予低收入家庭和無家者。同時，也購入一批防疫用品，贈予校方作抗疫之用，為校方和學生提供一個安全的工作和學習環境。

本會亦舉辦「標語創作比賽」以答謝和支持身邊的抗疫戰士。除此之外，我們每年舉辦「畢業襟針設計比賽」，讓同學參與。而製成的畢業襟針不僅會送給每位畢業生留念，亦會特意贈予家長義工，以答謝他們的無私貢獻。

與此同時，按每年傳統，本會向在「中學文憑試」中考獲優異成績的同學，頒發獎學金，以示表揚。本學年更增設學期終結獎學金，以鼓勵學生在校內的參與。

## 四、其他事宜

本會繼續積極支持校方的不同活動，例如「午膳大使」、「圖書館服務」、「注射預防流行性感冒疫苗」、「訂購科技與生活科用品」、「借用畢業袍服務」等。以上活動得到老師、家長義工、行政人員及社工的鼎力協助，已經圓滿結束。本會再次感謝他們的貢獻。

## 結語

除了大型活動外，年初訂下的全年計劃已大致順利完成。過去一年，校監阮媽玲修女、署理校長周志洪先生、副校長彭秉倫先生及余曉嵐女士給予各執行委員無限的支持和信任，本人謹代表執行委員會致以萬分謝意。我們每位執行委員都竭盡所能，無私的為每位學生、家長、老師及學校服務。大家的積極參與，是各項活動成功不可或缺的因素；你們的支持和鼓勵，是家教會持續改進的原動力。懇請各位不吝賜教，給予意見。

最後，本人衷心感謝各位家長義工付出寶貴時間幫助學校和學生，以及義務核數師沈成基先生、義務法律顧問王威信先生及本屆執行委員會的支持。

我們致力凝聚各方力量，期盼大家全情投入，共同創建一所矢志培育未來領袖的優質學校。

祝各位身體健康，家庭和睦，女兒學業進步！

多謝各位。

承執行委員會之名

家長教師會主席

關寶琪謹啓

二零二零年十一月二十一日

**GOOD HOPE SCHOOL PARENT TEACHER ASSOCIATION**  
**ANNUAL REPORT**

In a blink of an eye, today is the second time for me to report at the Parent Teacher Association Annual General Meeting (AGM). I believe everyone thinks that 2020 has been an extraordinary year. It has been filled with obstacles and challenges. Despite the challenges of the COVID-19 pandemic, the new Executive Committee Members have been enhancing mutual trust between all school stakeholders and doing everything possible to further enhance the growth of the students. With the support of Sister Pauline Yuen (Supervisor), Mr. Paul Chow (Acting Principal), Mr. Leander Pang (Vice Principal), Miss Helen Yu (Vice Principal) and all the Good Hope teachers, here, on behalf of the PTA committee, I would like to send my sincerest thanks to them all. Thank you!

To give you an overview of PTA activities in 2019-2020, I now invite Ms. Shireen Lee, our Treasurer, to give the financial report.

### **1. Finance**

The Association recorded an operating fund of HK\$1,021,410 as of August 31, compared to HK\$889,853 during the same period last year. There is a surplus of HK\$131,557.

Over the past year, a subsidy of HK\$5,633 was granted by the Committee on Home-School Co-operation for the operation of the Association. In addition, a subsidy of HK\$40,000 was granted by the Committee on Home-School Co-operation for the organization of activities.

In future, the Association will continue to manage the fund cautiously and adopt a prudent financial strategy so as to reserve sufficient funds for further co-operation with the School, and ensure that members' daughters are growing in an excellent and well-equipped environment.

### **2. Internal Affairs**

The PTA has a significant role to play in the school. I hope to work together with the School's management team to implement plans in order to make a good learning environment for the students. Thus, I encourage you to join with us as an EC member of the PTA and also to join PTA activities.

### **3. Supporting and Organizing Events/Activities for GHS Students**

In the academic year of 2019-2020, the PTA ordered 2,500 masks to share with low income families and the homeless. Furthermore, the PTA donated epidemic prevention materials to the school so as to fight against the virus together and also to build up a safe working and learning environment.

This year, the PTA organised a “Slogan Design Competition” to show our thankfulness and support towards frontline staff such as healthcare workers, teachers and many more. Apart from this, we also organise a graduation pin design competition every year for students to participate in. The graduation pin is not only given to each graduate as a souvenir; it is also given to parent volunteers to thank them for their selfless contribution.

Following the traditional practice, we also provide scholarships to recognize those students who obtain excellent results in the DSE. The end term scholarships have been added in this academic year to encourage students to have active participation in the school.

### **4. AOB**

The PTA continues to be involved in school services and events, such as Lunch Services, Library Services, the Influenza Vaccination Program, the T&L tools sale, Graduation gown rental and more. Without the support of teachers, administrative staff, social workers and volunteer parents, none of these services or events could have been run successfully. Once again, the PTA would like to thank all volunteer parents, teachers, administrative staff members and social workers for their support.

### **Concluding Remarks**

Besides the mass activities, the EC has accomplished most of the activities planned at the beginning of this year. Sister Pauline Yuen, our School Supervisor, and Mr. Paul Chow, our Acting Principal, alongside Mr. Leander Pang (Vice Principal), and Miss Helen Yu (Vice Principal) have given every Executive Committee member enormous support and trust in the past year. I would like to take this opportunity to express our sincere gratitude to them. In addition, I would like to thank every Executive Committee member who devoted their personal time, giving their all to help students, teachers, parents and the School. The active participation of every member in the Association has contributed to its success. Continued support and encouragement from members are the driving force for improvement. We welcome any constructive



opinions and ideas.

Finally, I would like to show my appreciation to all parent helpers who sacrificed their personal time to help the School and the Good Hoppers. Last but not least, special thanks should be given to Mr. Simon Shum, Honorary Auditor, Mr. Wilson Wong, Honorary Legal Advisor, and each Executive Committee Member (teachers and parents) for their strong support and encouragement.

We will continue to gather members' efforts for more active participation, and work together to build a School for Excellence.

I wish you all good health, a harmonious family and that our daughters excel in their learning!

Thank you.

By order of the Executive Committee  
PTA Chairperson

Miss Poki Kwan  
21st November, 2020

**GOOD HOPE SCHOOL PARENT-TEACHER ASSOCIATION**  
**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME**

**FOR THE YEAR ENDED 31 AUGUST 2020**

	<b>Notes</b>	<b>2020</b> <b>HK\$</b>	<b>2019</b> <b>HK\$</b>
<b>INCOME</b>			
Annual subscription, net of refund		152,040	150,960
Bank interest income		3,331	900
Project / Programme income	4	168,695	205,781
Subvention income from the Government		5,633	22,474
Special Home-school Co-operation Grant, net		17,314	-
Sundry income		4,680	4,080
		<u>351,693</u>	<u>384,195</u>
<b>EXPENDITURE</b>			
Advertising expenses		(2,500)	(2,500)
Bank charges		(1,883)	(264)
Food and beverage for S1 orientation		-	-
Newsletter		(14,040)	(13,340)
Printing and stationery		(43)	(361)
Project / Programme expenses	4	(150,706)	(299,610)
Scholarship expenses		(20,000)	(20,000)
School donation		(30,964)	-
		<u>(220,136)</u>	<u>(336,075)</u>
<b>SURPLUS BEFORE TAX</b>		131,557	48,120
Tax	7	<u>-</u>	<u>-</u>
<b>SURPLUS FOR THE YEAR</b>		<u>131,557</u>	<u>48,120</u>

The Association had no components of comprehensive income other than “surplus for the year” in either of the years presented. Accordingly, no separate statement of comprehensive income is presented as the Association’s “total comprehensive income” was the same as the “surplus for the year” in both years.

**GOOD HOPE SCHOOL PARENT-TEACHER ASSOCIATION**

**STATEMENT OF FINANCIAL POSITION**

**AS AT 31 AUGUST 2020**

		<b>2020</b>	<b>2019</b>
		<b>HK\$</b>	<b>HK\$</b>
	Notes		
<b>Current assets</b>			
Cash and cash equivalents	8	<u>1,077,146</u>	<u>919,573</u>
		<u>1,077,146</u>	<u>919,573</u>
<b>Less: Current liabilities</b>			
Accruals		<u>(55,736)</u>	<u>(29,720)</u>
		<u>(55,736)</u>	<u>(29,720)</u>
<b>NET ASSETS</b>		<u><u>1,021,410</u></u>	<u><u>889,853</u></u>
<b>Represented by:</b>			
Reserve funds		<u>1,021,410</u>	<u>889,853</u>

# GOOD HOPE SCHOOL PARENT-TEACHER ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 AUGUST 2020

#### PROJECT / PROGRAMME INCOME AND EXPENSES

<u>2020</u>	<b>Income</b> <b>HK\$</b>	<b>Expenses</b> <b>HK\$</b>	<b>Surplus</b> <b>/(Deficit)</b> <b>HK\$</b>
Annual general meeting	-	(5,614)	(5,614)
Cleaning fee	28,590	(12,631)	15,959
Flu vaccination	97,055	(78,822)	18,233
Graduation pin design competition & Production	7,950	(16,045)	(8,095)
Mask for donation	-	(7,698)	(7,698)
Parent seminar	-	(4,002)	(4,002)
Slogan design competition	-	(5,550)	(5,550)
T&L kit sales	35,100	(20,344)	14,756
	<u>168,695</u>	<u>(150,706)</u>	<u>17,989</u>

#### CASH AND CASH EQUIVALENTS

	<b>2020</b> <b>HK\$</b>	<b>2019</b> <b>HK\$</b>
Cash at bank	1,076,814	919,494
Cash on bank	<u>332</u>	<u>79</u>
	<u>1,077,146</u>	<u>919,573</u>